

## Police and Crime Panel

1<sup>st</sup> February 2016

## PCC Decision Records

## Report of Chief of Staff



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### Purpose

1. To update Panel Members on the Police and Crime Commissioner's decision register (from January 2016) and forward plan.

### Background

### Decision Making Process

2. Key decisions are made at an Executive Board comprising of the PCC, the PCC's Chief of Staff, the Chief Constable and the Joint Chief Finance Officer. Other officers of the PCC or the Chief Constable will attend as and when required. On occasion it is necessary to take decisions outside of this process for reasons of expediency, but all relevant parties are consulted and informed.
3. All key decisions are supported by a report setting out the decision required, all relevant factors to be considered, the outcome of any consultation undertaken and the risks and implications of the course of action being recommended.
4. An online record is maintained of all key decisions taken by the OPCC. This includes a link to any documents which are disclosable under FOI. This record includes decisions taken by the PCC or any person to whom delegated powers have been granted.
5. The PCC will consider holding public meetings when this will provide a means of consultation on decisions (i.e. precept consultation) where there is a clear interest in actively seeking views of the community.
6. The PCC may choose to delegate powers to any deputy appointed, his statutory officers or a senior member of police staff.
7. A record is kept of all decisions made under delegated powers detailing the factors taken into consideration, including any consultation carried out.

**NOT PROTECTIVELY MARKED**

8. Decisions to be made by the PCC will relate in the main to his statutory functions and financial responsibilities. A Forward Plan for key decisions to be taken over a 3 month period will be published on the PCC's website.

Generally Key decisions are likely to include:

- The preparation, drafting and issuing of the Police and Crime Plan
- Issuing the precept
- Adopting a Medium Term Financial Plan
- Commissioning of Services
- Preparation and issue of the Annual Report
- Any decision which is considered to be of significant public interest or impact either generally or on a particular locality
- Any decision which will incur revenue expenditure in excess of £100,000
- Any decision which will incur capital expenditure in excess of £100,000
- The approval of or adoption of strategies/policies
- Key procurement decisions
- Significant changes to the police estate
- Allocation of grants

Details of the Police and Crime Commissioner's Decision Register 2016 and Forward Plan can be found in Appendix 2.

**Recommendation**

That Panel Members note the contents of the report.

**Alan Reiss**

Chief of Staff

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**Appendix 1: Risks and Implications**

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**Finance**

**Staffing**

n/a

**Equality and Diversity**

n/a

**Accommodation**

n/a

**Crime and Disorder**

n/a

**Children's Act 2004**

n/a

**Stakeholder/Community Engagement**

n/a

**Environment**

n/a

**Collaboration and Partnerships**

n/a

**Value for Money and Productivity**

n/a

**Potential Impact on Police and Crime Plan Priorities**

n/a

**Commissioning**

n/a

**Other risks**

n/a

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**Key Decisions**

(Links to more detailed reports are available on the website)

Decision number	Decision taker	Subject
20160111 001/2016	PCC	Agreement to contribute to the N8 Policing Research Partnership (PRP) Project by signing the N8 Collaboration Agreement.
20160111A 002/2016	PCC	Consult on a 1.98% increase in policing precept for 2016-17.
20160111B 003/2016	PCC	Develop Pre-Sentence Court based Restorative Justice Provision
20160113 004/2016	PCC	Approval of the lease to Graham Asset Management of part of Framwellgate Moor Section Office
20160115 005/2016	PCC	Increase of salary of the post of Chief of Staff

Forward look:

The major upcoming decisions, prior to the pre-election period, include the revision of the medium term financial plan following the settlement, and the process for the allocation of the PCC Community Safety Fund through the County Durham Community Foundation.

The Panel should note that, urgent and necessary business notwithstanding, as far as possible decisions will be limited during the pre-election period.